

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. 11.c  
Date: June 16, 2015  
Subject: Wastewater Treatment Plant -  
Professional Services Agreement  
with ERCI - Amendment No. 5

**FROM: Cathy Rosen, Public Works Director & Joe Stowell, City Engineer**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Scott Dudley, Mayor
- Larry Cort, City Administrator
- Doug Merriman, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Authorize the Mayor to sign Amendment No. 5 to the Professional Services Agreement with Equinox Research Consulting International (ERCI) for Archaeological Services related to the new wastewater treatment plant in the amount of \$215,533.00, increasing the total contract amount from \$288,546.08 to \$504,079.08.

**BACKGROUND / SUMMARY INFORMATION**

The City of Oak Harbor is actively pursuing the replacement of two aging wastewater treatment plants with a new, state of the art, membrane bioreactor treatment plant.

One of the many critical components of the project is permitting. Staff has been working with Equinox Research and Consulting International (ERCI) since May 2013 to address cultural resource permitting for the project. On April 21, 2015 the Council approved a Memorandum of Agreement for the Section 106 aspects of the project.

During construction Site Preparation A-Partial Excavation and Archaeological Survey, archaeological monitoring is required in accordance with the Memorandum of Agreement. This monitoring involves site observation, contractor training, documentation, and consultation with the tribes. The attached amendments describe the necessary ERCI Scope of Work for the major site excavation activities.

ERCI provided a scope of services with assuming archaeological discoveries would be made. The time and materials not to exceed amount of \$215,533 could be lower if significant cultural resources are not encountered.

**FISCAL IMPACT**

Funds Required: \$215,533.00

Appropriation Source: Wastewater Fund

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT  
CITY COUNCIL WORKSHOP**

This item was included in the Site Preparation A discussion at the City Council Workshop on May 27, 2015.

**CITY COUNCIL PREVIOUS ACTIONS**

*April 21, 2015* – City Council authorized the Mayor to sign Amendment No. 4 to the Professional Services Agreement with Equinox Research Consulting International (ERCI) for Archaeological Services related to the new wastewater treatment plant in the amount of \$23,958.35, increasing the total contract amount from \$264,587.73 to \$288,546.08.

*April 21, 2015* – City Council Authorize the Mayor to sign the Memorandum of Agreement with EPA, DOE, DAHP, Samish Indian Nation, the Stillaguamish Tribe of Indians, the Suquamish Tribe, the Swinomish Indian Tribal Community, the Snoqualmie Tribe, the Tulalip Tribes, and the Upper Skagit Indian Tribe.

*February 3, 2015* – City Council authorized the Mayor to sign Amendment No. 3 to the Professional Services Agreement with ERCI for Archaeological Services related to the new wastewater treatment plant in the amount of \$28,074.25, increasing the total contract amount from \$236,513.48 to \$264,587.73.

*October 7, 2014* – City Council authorized the Mayor to sign Amendment No. 2 to the Professional Services Agreement with ERCI for Archaeological Services related to the new wastewater treatment plant in the amount of \$21,660.50, increasing the total contract amount from \$214,852.98 to \$236,513.48.

*December 17, 2013* – City Council authorized the Mayor to sign Amendment No. 1 to the Professional Services Agreement with ERCI for Archaeological Services related to the new wastewater treatment plant in the amount of \$198,520, increasing the total contract amount from \$16,332.98 to \$214,852.98.

*May 7, 2013* – City Council authorized the Mayor to sign a Professional Services Agreement with ERCI for Archaeological Services related to the new wastewater treatment plant in the amount of \$14,332.98 and a management reserve of \$2,000.00.

**ATTACHMENTS**

1. [Attachment A - Amendment No. 5](#)
2. [Attachment B - Scope of Work](#)
3. [Attachment C - No. 4, No. 3, No. 2, No. 1, and Original PSA \(combined document\)](#)